07

1 SHIP TO:

Attention

Organization Name / Department

Street Address

City State Zip

( ) Area Code Phone Number Extension

E-mail Address

Guildcraft arts & crafts

Call: 1-800-345-5563

Fax: 1-800-550-3555

E-mail: Service@Guildcraftinc.com

www.Guildcraftinc.com

Mail: 100 Fire Tower Drive • Tonawanda, NY 14150

2 BILL TO: (If same as Shipping Address, please skip to 3)

Attention

Organization Name / Department

Street Address or P.O. Box

City State Zip

( ) Area Code Phone Number Ext.

For office use only

3 METHOD OF PAYMENT:

❒ **Bill Us** _____ (Net 30 days from invoice date)
Purchase Order Number

❒ **Check or Money Order Enclosed**

❒ **Credit Card** ❒ MasterCard ❒ Visa ❒ Discover ❒ American Express

Card Number Expiration Date

Cardholder's Signature Cardholder's Name (Please Print)

Item Number	Quantity	Description including color or size	Unit Price	Total
		Please continue on back if needed		

Thank You for Your Order!

4 If an item is temporarily out of stock:

(please check one)

❒ Substitute a similar item

❒ Cancel the item

❒ Backorder the item, but I need it by: _____

Subtotal	Add	Subtotal	Add
Up to $50	$9.95	$200.01 - $250	$23.95
$50.01 - $75	$11.95	$250.01 - $300	$27.95
$75.01 - $100	$13.95	$300.01 - $400	$33.95
$100.01 - $150	$15.95	$400.01 - $500	$39.95
$150.01 - $200	$19.95	$500.01+	$45.95

See back for:
* Next-Day, 2-Day and 3-Day Shipping
* Orders to AK, HI, PR, or APO

Subtotal		
Shipping & Handling (see chart at left)	+	
Sales Tax (NY residents only)	+	
Total		

Item Number	Quantity	Description including color or size	Unit Price	Total
			Subtotal	

Shipping and Handling

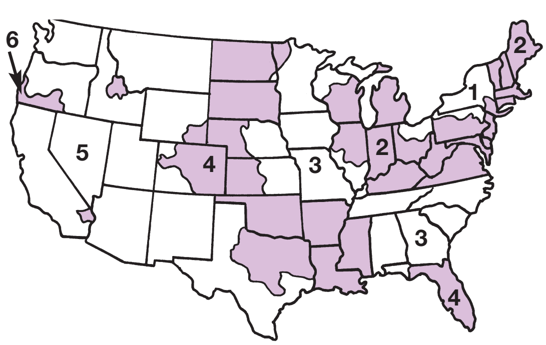
We ship most orders within one day, even during our busiest months. Please allow up to 6 additional business days for UPS to deliver your order (see map).

Next-Day, 2-Day and 3-Day Air delivery are available at an extra cost. Please call us toll-free at 1-800-345-5563 for details.

Alaska, Hawaii, Puerto Rico, and APO

Orders will be shipped via Priority Mail unless you request otherwise. Please estimate 35% (minimum $15.95) for shipping and handling. Some orders may be billed additional charges due to their size or weight.

Scheduled Business Days for UPS Delivery



Federal Tax ID Number: 16-1305550
GSA Number: GS-07F-0160N

100% Money-Back Guarantee

Your satisfaction comes first. If you're unhappy with an item – for any reason – simply call us at 1-800-345-5563 for a replacement or refund, your choice.

Call: 1-800-345-5563

or (716) 743-8336
9 a.m. - 5 p.m. EST, Monday - Friday

Fax: 1-800-550-3555

or (716) 743-8325

E-mail: Service@Guildcraftinc.com

www.Guildcraftinc.com

Mail: Guildcraft, Inc.
100 Fire Tower Drive
Tonawanda, NY 14150-5812

Billing

If you're ordering on behalf of a hospital, camp, church, school, recreation program, or other recognized organization, we can bill your organization (our terms are net 30 days from invoice date). Other orders should be prepaid by check, money order or credit card.

Sales Tax *(NY state residents only)*

If your order is for a tax-exempt organization, please mail or fax a copy of your exemption certificate with your first order. Otherwise, please include sales tax.